



Office of the Public Guardian

Supreme Court of Guam

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HON. KATHERINE A. MARAMAN
CHIEF JUSTICE

HON. ALBERTO C. LAMORENA, III
PRESIDING JUDGE

ANDREW T. PEREZ ESQ.
PUBLIC GUARDIAN

Filing Suggestion of Death Instructions

General Instructions

1. When a ward passes away, you must notify the court by filing a *Suggestion of Death* along with a copy of the *Certificate of Death*.
2. Print or type in blue or black ink.
3. Before filing, ensure all information is accurate.
4. Prepare two copies of the completed Suggestion of Death:
 - a. One (1) copy for filing with the court
 - b. One (1) copy for your personal records. This will be stamped received by the Superior Court of Guam.

Specific Instructions

1. **Complete the *Suggestion of Death* cover page.**
 - a. **Guardian's Full Name** – Enter your full legal name.
 - b. **Address** – Enter your complete mailing address.
 - c. **City, Country, Zip Code** – Enter your city, country, and zip code.
 - d. **Email Address** – Enter your active email address.
 - e. **Contact Number** – Enter your current phone number.
 - f. **Name of Ward** – Below “In the Matter of Guardianship of,” enter the full name of the ward as written in official court documents.
 - g. **Special Proceedings Case No.** – Enter your case number (e.g., SP000-26). This number can be found on any official court documents related to your guardianship case.
 - h. **Ward's Name (within the statement)** – After the phrase “above-named ward,” enter the ward's full name again.
 - i. **Date of Death** – After the phrase “passed away on,” enter the date of death exactly as shown on the Certificate of Death (Month, Day, and Year).
 - j. **Date of Filing** – After the phrase “Respectfully submitted this,” enter the date you are filing the Suggestion of Death (Ordinal Day, Month, and Year — e.g., 3rd day of October 2025).
 - k. **Guardian's Full Name (Signature Line)** – Enter your full legal name again and sign above.
2. **Certificate of Death** – Attach a true and correct copy of the ward's *Certificate of Death* as the second page.

IN THE SUPERIOR COURT OF GUAM

In the Matter of the Guardianship

of

An Adult.

Special Proceedings Case No. _____

SUGGESTION OF DEATH

The Clerk of this Court will please be advised that the above-named ward, _____, passed away on _____, _____. A true and correct copy of the Certificate of Death is attached.

Respectfully submitted this _____ day of _____, _____.

Family Guardian