



Judiciary of Guam

Administrative Office of the Courts

Guam Judicial Center • 120 West O'Brien Dr • Hagåtña, Gu. 96910

Tel: (671) 475-3544



HON. ROBERT J. TORRES
CHIEF JUSTICE

HON. ALBERTO C. LAMORENA, III
PRESIDING JUDGE

DANIELLE T. ROSETE, ESQ.
ADMINISTRATOR OF THE COURTS

GUAM CRIMINAL JUSTICE AUTOMATION COMMISSION REGULAR MEETING

WEDNESDAY, OCTOBER 15, 2025, 10:00 a.m.

GUAM JUDICIAL CENTER at 120 West O'Brien Drive, Hagåtña, Guam 96910
AND VIA VIDEOCONFERENCE

AGENDA

- I. CALL TO ORDER
- II. PROOF OF DUE NOTICE OF MEETING: October 8, 2025
October 13, 2025
- III. DETERMINATION OF QUORUM
- IV. OPENING REMARKS: Chief Justice Robert J. Torres,
Senator E. Shawn Gumataotao
- V. INTRODUCTION OF MEMBERS
- VI. NEW BUSINESS
 - a. Adoption of Draft By-Laws
 - b. Selection of Meeting Dates
 - c. Virtual Computerized Criminal History (VCCH) System Status
- VII. COMMUNICATIONS
- VIII. OPEN DISCUSSION
- IX. ADJOURNMENT

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JUDICIARY OF GUAM

NOTICE OF PUBLIC MEETING

GUAM CRIMINAL JUSTICE AUTOMATION COMMISSION REGULAR MEETING

WEDNESDAY, OCTOBER 15, 2025, 10:00 A.M.
GUAM JUDICIAL CENTER at 120 West O'Brien Drive,
Hagåtña, Guam 96910
AND VIA VIDEO CONFERENCE

The meeting will also be streamed live on the Judiciary of Guam YouTube channel:

<https://youtube.com/TheJudiciaryofGuam>

The following agenda is available on the Judiciary of Guam website: <http://www.guamcourts.gov>

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Any person(s) needing special accommodations, auxiliary aids, or services, please contact Erica Unpingco at 671-475-3474. This ad was paid for with Government of Guam funds.
Justice Katherine A. Maraman, Co-Chair



GUAM ECONOMIC DEVELOPMENT AUTHORITY

590 S. MARINE CORPS, DR. SUITE 511 ITC BLD TAMUNING, GUAM 96913

TEL (671) 647-4332 FAX (671) 649-4146 www.investguam.com

NOTICE OF SPECIAL BOARD MEETING

The Guam Economic Development Authority (GEDA), a public corporation, will be holding a Special Board of Directors meeting on

WEDNESDAY; OCTOBER 15, 2025 AT 1:30PM

via Zoom and in the GEDA conference room located in Suite 511 5th floor, International Trade Center (ITC) Building, 590 South Marine Corps Drive, Tamuning, Guam. For the link request or for persons requiring special accommodations, please contact GEDA's coordinator, Angelene Rios at 671.647.4332 or at angelene.rios@investguam.com. The meeting will be streamed live on GEDA's YouTube channel - [investguam.com](https://www.youtube.com/investguam) /live.

AGENDA

- Call to Order
- Infresi
- Roll Call
- Approval of Agenda
- Approval of Minutes
- Chairwoman's Remarks
- CEO/Administrator's Remarks
- Committee & Standing Reports
a. Real Property Committee
b. Healthcare Committee
c. Agriculture Committee / Aquaculture Committee
d. Qualifying Certificate Report
e. Communications Report
f. Grant Report
g. Investment Committee Report
h. Public Finance Report

IX. Old Business

- RFP 25-007 GIAA's Short Term Financing for up to \$15M Award
- RFP 25-004 Underwriter Services for the Guam Power Authority (GPA) Bond Financing Projects Award
- RFP 25-006 Underwriter Services for the Guam International Airport Authority (GIAA) Bond Financing Projects Award
- New Business
- Public Comment
- Adjournment

/s/ CHRISTINA D. GARCIA,

GUAM ECONOMIC DEVELOPMENT AUTHORITY

CEO/ADMINISTRATOR

Criminal Justice Automation Commission

Interim Bylaws

Article I Authority; Purpose; Duration

Section 1.1 Authority.

These Interim Bylaws are adopted pursuant to Public Law 38-53, codifying the Criminal Justice Automation Commission (“Commission”) and authorizing it to adopt rules and procedures to govern its conduct and operations.

Section 1.2 Purpose.

These Interim Bylaws provide baseline operating rules to launch the Commission’s work until permanent bylaws and detailed operating procedures are adopted.

Section 1.3 Duration.

These Interim Bylaws take effect upon adoption and remain in force for two (2) years, unless amended, readopted, or superseded.

Article II Membership; Designees

Section 2.1 Membership.

The Commission shall consist of the heads of the following sixteen (16) agencies:

- (1) the Bureau of Statistics and Plans;
- (2) the Department of Agriculture;
- (3) the Department of Corrections;
- (4) the Guam Customs and Quarantine Agency;
- (5) the Department of Parks and Recreation;
- (6) the Department of Public Health and Social Services, Division of Children's Wellness;

- (7) the Department of Revenue and Taxation;
- (8) the Department of Youth Affairs;
- (9) the Guam Behavioral Health and Wellness Center;
- (10) the Guam Homeland Security — Office of Civil Defense;
- (11) the Guam International Airport Authority;
- (12) the Guam Police Department;
- (13) the Mariana Regional Fusion Center;
- (14) the Office of the Attorney General;
- (15) the Port Authority of Guam;
- (16) the Guam Legislature's Committee on Public Safety or a legislative committee with similar oversight.

Section 2.2 Designees.

- (a) Any agency head member may designate a representative in writing; the written designation is not effective until five (5) business days after its delivery to the Presiding Co-Chair.
- (b) If the member's agency maintains a law enforcement division/unit, the designee shall be drawn from that division/unit. The written designation shall affirmatively state compliance with this provision.
- (c) A duly designated representative has full voting rights and all privileges of the principal member until replaced or revoked by written notice to the Presiding Co-Chair.
- (d) A written notice revoking the authorization of a designee is effective upon its delivery to the Presiding Co-Chair, or their designee.

Section 2.3 Co-Chairs Also Members.

Co-Chairs of the Commission shall also be Members of the Commission and shall be counted for purposes of voting and quorum requirements.

Article III

Officers; Presiding Co-Chair

Section 3.1 Co-Chairs.

The Commission is co-chaired by:

- (a) the Chief Justice of Guam (or their designee); and,
- (b) the Chief Technology Officer of the Executive Branch.

Section 3.2 Presiding Co-Chair; Rotation; Tie-Break.

- (a) In Year 1, the Chief Justice (or their designee) serves as Presiding Co-Chair. In Year 2, the Chief Technology Officer serves as Presiding Co-Chair. The annual rotation continues thereafter.
- (b) The Presiding Co-Chair presides over meetings, sets the agenda, and may exercise tie-breaking authority when a vote is otherwise tied.
- (c) The Presiding Co-Chair shall establish the methods by which notice shall be effected upon them and may authorize the Secretary or a First Assistant to receive written notices on their behalf. In the event of such authorization, a notice is deemed delivered to the Presiding Co-Chair at the time it is delivered to the Secretary or First Assistant.
- (d) The Presiding Co-Chair may issue written rules of procedure governing the conduct of meetings, the establishment of quorum, and the manner of voting.

Section 3.3 Secretary and First Assistant.

The Presiding Co-Chair shall designate a Secretary (responsible for minutes and records) and may designate a First Assistant (to support administrative tasks). Either may be drawn from Commission members or their supporting staff.

Article IV

Meetings; Notice; Remote Participation

Section 4.1 Regular, Special, Executive Sessions.

The Commission shall meet at least quarterly and as otherwise necessary, including special and executive sessions as permitted by law.

Section 4.2 Notice Requirements.

- (a) Regular & Special Meeting Notice: five (5) working days public notice and a second public notice at least forty-eight (48) hours prior to the meeting.
- (b) ADA Compliance: notices must include ADA effective-communication language, contact and TDD information for the ADA Coordinator, and instructions for requesting accommodations.
- (c) Special Meetings: further require written notice to each member; notice to newspapers of general circulation and broadcasting stations that air regular local

news; agenda limited to the business stated in the call. A Member may waive notice requirements prior or subsequent to a special meeting by filing with the Secretary a written waiver of notice.

- (d) Agenda Required: all notices must contain the agenda of matters to be discussed at the respective meeting. Agenda items must be described in sufficient detail to put the public on notice as to what is to be discussed.
- (e) Emergency Waiver: the five-day and forty-eight-hour notices may be waived in the event of an emergency, certified in writing by the Presiding Co-Chair, and the Commission may consider all necessary business in such event.
- (f) Definitions: “Public Notice” and “Meeting” shall be interpreted pursuant to the definitions for those terms set forth in 5 GCA § 8104.
- (g) Adjournments: The Commission may adjourn any regular or special meeting, including adjourned regular or special meetings, subject to the provisions of 5 GCA §§ 8109-8110.

Section 4.3 Remote Participation.

Unless otherwise specified, meetings shall be held virtually, and a Member’s remote participation shall count toward quorum and voting. Each Member is responsible for ensuring that they can appear remotely with both audio and video for purposes of identity verification. A Member who cannot verify their identity shall not be counted toward quorum or permitted to vote. The Presiding Co-Chair shall have the final authority to determine whether a Member has been properly verified for purposes of quorum and voting.

Section 4.4 Activities Not Constituting Meetings.

A chance meeting or informal assemblage of two or more members of the Commission shall not be considered a public meeting. No chance meeting, informal assemblage, or electronic communication shall be used to decide or deliberate public business in circumvention of open meeting requirements.

Article V

Quorum

Section 5.1 Standard Quorum.

A quorum is present when fifty percent (50%) of the Members are in attendance (in person or remotely).

Section 5.2 Reduced Quorum (After Adjournment for No Quorum).

If a meeting lacks quorum and is adjourned, the next properly noticed meeting may proceed with a reduced quorum requirement of thirty-three percent (33%) of the Members, provided the meeting notice expressly states that the reduced-quorum rule will apply.

Article VI Voting

Section 6.1 Vote Threshold.

Unless otherwise provided herein or by law, Commission actions require quorum and the affirmative vote of a majority of Members present.

Section 6.2 Tie-Break.

In the event a vote of the Commission ends in deadlock, the Presiding Co-Chair shall cast a tie-breaking vote.

Section 6.3 Proxy and Absentee Voting Prohibited.

In no circumstance shall a Member be able to assign their voting power to a proxy or to cast a vote via absentee ballot. Any such vote shall be null and void. The vote of a duly appointed designee shall not be deemed a proxy vote.

Article VII Committees and Subcommittees

Section 7.1 Creation; Scope.

The Commission may establish committees and subcommittees to address subject-matter tasks and report recommendations to the Commission.

Section 7.2 Leadership.

At least one sitting Commission member shall serve as Chair (or Co-Chair) of any and all committees or subcommittees established by the Commission.

Section 7.3 Open Government Compliance.

Committees and subcommittees shall comply with these Bylaws and the Open Government Law to the extent applicable to their meetings and records.

Article VIII

Executive Sessions

Section 8.1 Authorization.

The Commission may enter executive session as authorized by the Guam Open Government Law and other applicable law, including but not limited to matters involving: (a) personnel; (b) pending litigation or attorney-client privileged consultation; (c) security, law enforcement, or critical infrastructure information; and (d) any other exception expressly or implicitly provided by law.

Section 8.2 Procedure.

Executive sessions shall be placed on the agenda or called during a noticed meeting; the statutory basis for closure shall be announced, and the scope limited to the permitted subject(s). Votes shall be taken in open session, only.

Article IX

Records; Minutes; Transparency

Section 9.1 Minutes.

The Secretary shall keep minutes recording date, time, place, attendance, motions, makers/seconds, votes, actions, and any tie-break by the Presiding Co-Chair.

Section 9.2 Records; Access.

Commission records, including minutes and adopted actions, shall be maintained and made available consistent with the intent and requirements of the Guam Open Government Law and other applicable laws.

Article X

Duties, Powers, and Counsel

Section 10.1 Statutory Duties.

The Commission shall perform its responsibilities under statute, including oversight of the CJIS; coordination/approval of changes to criminal-justice applications that impact

the integrated network; adoption of rules/procedures for conduct and data integrity; and related privacy/civil liberties/cybersecurity policies.

Section 10.2 Counsel.

The Commission is empowered to perform all functions necessary to carry out its duties and may appoint or retain legal counsel as necessary to perform its duties as required by law. Legal counsel may be appointed from eligible supporting staff of the Members.

Section 10.3 All Powers Reserved.

The Commission may take all actions, necessary or incidental, to effectuate its business and fulfill its statutory mandate.

**Article XI
Amendment of Interim Bylaws**

Section 11.1 Amendment.

These Interim Bylaws may be amended or superseded by a vote of two-thirds (2/3) of the Members.

Certification

Adopted by the Criminal Justice Automation Commission on the 15th day of October 2025.

 10/29/2025

Hon. Katherine A. Maraman, Associate Justice
Presiding Co-Chair (Year 1)

 10.28.2025

Jesse Pangelinan, Acting Chief Technology Officer
Co-Chair

 10/28/2025

Erica Unpingco, Program Coordinator IV
Secretary